

## School of Chemistry Athena Swan Self - Assessment Team and Working Group (SATWG)

Second Meeting held 18th January 2011

### Present:

*Prof John R Helliwell (Chair)*

*Dr Claire Eyers*

*Ms Sue Field (Head of HR Faculty of Engineering and Physical Sciences)*

*Dr Sarah Heath*

*Mrs Christine Taylor*

*Apologies from: Dr Cinzia Casiraghi; Prof Sabine Flitsch;*

### Agenda and agreed actions

1. The previous submission case had been severely edited, as per Meeting 1 discussion, by JRH to make a start towards a fresh proposal draft. **Action all to review. [Done and circulated by JRH].**
2. A dropbox would be set up to make for easier access to all relevant documents and data for the submission preparation. **Action CT. [Done]**
3. The current Athena Swan forms and guidelines for applicants would be obtained; **Action JRH [Done and circulated at Meeting March 7th 2011.]**
4. The Faculty of Life Sciences have an Athena Swan Silver Award; **Action SLH to review the details of their, and other, submissions. [SLH to check Athena Swan website but found not to be visible and so will contact Athena Swan HQ. SF will obtain locally for our FLS Silver Award.]**
5. JRH had attended the Australian Physics Congress in Melbourne in December 2010 and reported on a Women in Physics Microsymposium, which he had attended. This was a thoroughly splendid set of career profiles lectures by Australian women physicists. But on one point there was vigorous discussion with a (male) member of the audience around the positive discrimination in favour of women candidates for an Australian research fellowship scheme ie which was proving contentious. The Schuster Laboratory (Physics) would be contacted for an update on their Juno Award situation (led by Prof Phillipa Browning). **Action: JRH to contact Prof Browning. [Done]**
6. JRH would attend an Athena Swan Seminar to be held in Edinburgh on February 21st and will report back at the 1st March meeting; **Action JRH [Done]**
7. The SATWG had been invited to present proposals to the School Management Team. Reports are presented to the School Board by JRH and where specific proposals would be debated first ie to achieve wide consultation. At present the SATWG felt they were in a 'facts gathering phase' although some simple 'Wins' had already been identified at the first Meeting and the Head of School regularly

kept up to date about these and all Athena Swan matters. **Action JRH to continue fully briefing the Head of School. [Done and ongoing]**

8. The Government may be amending their Childcare Vouchers Scheme. **Action SF to investigate. [University Weekly Newsletter has advertised the changes in Government arrangements].**

9. Date of Next Meeting: 1st March 2011