

SCHOOL of CHEMISTRY HEALTH and SAFETY COMMITTEE

15th September 2006 at 2:30 p.m. in room 7.27

In attendance: Prof. P.O'Brian (Chairman), Dr. E.M.Armstrong, Dr. D.J.Smith, Mr. K. Jones, Mr J. Robinson, Mr G. Smith, Dr. R.Dryffe

1. Apologies

Dr. J.J.McDouall, Mr. T Graham, Ms. C.Davidge, Prof. F. Livens, Dr. D.J.Beresford

2. Minutes

The minutes of the last meeting held on Friday 16th June 2006 at 2:30 p.m. in room 7.27 were passed with the amendment: Section 2. Minutes should read

The minutes of the last meeting held on Friday 7th April 2006 at 2:15 p.m. in room 7.27, were passed unamended.

3. Matters Arising

AOB: EMA reported that several members had attended the REACH seminar and the NW Purchasing Consortium are involved and are talking to suppliers to clarify the situation.

AOB: Cleaning services are awaiting action by workshop staff to define safe areas before a rota for cleaning can be established

4. Correspondence

A message was circulated to all staff re: faulty batteries on Dell and Sony laptops

5. Chairman's Business

The Chairman reported that the School has the highest reported accidents/incidents in the Faculty. Discussion about this concluded that

- 1) We are very rigorous in reporting accident / incidents
- 2) The accidents statistics should be examined for trends and common causes
- 3) More feedback and reporting would be beneficial

6. Accident / Incident Statistics

Following from the previous item it was reported that 12 accidents had been reported mostly cuts due to broken glassware. In the context of a practical intensive science department this was not considered high and was less than previous years.

The statistics had been looked at and no one particular cause was obvious.

Action EMA to liase with CD**KJ to supply CD with sheets on glass handling to reinforce material already in H&S induction**

It was also suggested that Accident statistics could be an item on future agendas

Also that the academics in charge of the teaching labs be approached to place more emphasis on glass safety in their talks to undergraduate students

8. Faraday Building H&S

Has not met.

7. Inspection Reports and Arrangements for Inspections

1st Floor Inspection Wednesday 27th September at 9:30 a.m. DJS, EMA, GS, Simon Holden

8. Dates of next meeting(s)

Friday 24th November at 2:30 p.m. in G.08
Friday 26th January 2007 at 2:30 p.m. in 7.27
Friday 30th March 2007 at 2:30 p.m. in 7.27
Friday 25th May 2007 at 2:30 p.m. in 7.27
Friday 20th July 2007 at 2:30 p.m. in 7.27

A.O.B.

Fire Drill and Fire safety Talk to be arranged

Fire Marshals needed for new wing

First Aid notices will need to be updated when staff move into the new teaching wing

Agenda item for next meeting should be TG to talk through the new Fire Risk Assessment

Simon Holding has joined the School as an assistant to EMA for PAT and FC testing

Explosives regulations - The University is applying for a site license but there may be some difficulties in the interim

An accident in NMR resulted in a magnet quenching. This caused a serious depletion of the oxygen content in the room. The provision of an Oxygen depletion meter is being looked into.

There being no other business the meeting closed at 15:15 p.m.